

HOME STUDY CONFIRMATION FORM

Please print clearly and return to the address noted above

Applicant Information

			Individual ID:		
Legal Last Name:		Legal First Name:		Legal Middle Name (s):	
Suite Number:	Mailing Address:				
City:		Province: B.C.	Postal Code:		Email:
Home Telephone Number: ()		Cell / Pager Number: ()		Fax Number: ()	
Program:					

According to ITA Policy [PA3002 – Examinations](#), individuals who score less than 60 % on their first attempt OR fail their second attempt regardless of their mark will be required to demonstrate upgrading before they will be permitted to re-write.

Options for upgrading following a failed exam include:

1. Home study documented on the ITA Home Study Confirmation Form*; OR
2. Employer assistance in deficient topic areas documented on the ITA Employer Upgrading Confirmation Form*; OR
3. Successful completion of relevant technical training from an ITA-approved training provider (this must be completed after the last failed attempt)

*Please Note: each option may only be used once.

DOMINION OF CANADA

PROVINCE OF BRITISH COLUMBIA

*In the matter of Home Study
Examination Preparation*

TO WIT:

I, _____

Of, _____

In the Province of British Columbia, do solemnly declare that I have acquired and studied the textbooks and/or resource materials related to my trade. I have reviewed the material including the topic areas where my performance was deficient in my previous examination. I am prepared for re-examination as of this date. The materials I have studied are listed below:

I make this solemn declaration conscientiously believing it to be true and Knowing that it is of the same force and effect as if made under oath and by virtue of the "Canada Evidence Act."

Declared before me in the City of _____

in the Province of British Columbia, this _____ day of _____, A.D.